

EAST SMOKY HILL METROPOLITAN DISTRICT NO. 2

8390 E. CRESCENT PKWY., STE. 300
GREENWOOD VILLAGE, CO 80111
303-779-5710 (O) 303-779-0348 (F)
www.eastsmokyhillmd2.org

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Tuesday, November 9, 2021

TIME: 6:00 p.m.

LOCATION: Smoky Hill Library
5430 S. Biscay Circle
Centennial, CO 80015
Study Room 4

You can also attend the meetings in the following ways:

1. Online Microsoft Teams Meeting via link below:

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzhlMDk4ZTItYTBJNC00MjhhLWFjODYtZmEzMWYxZjY5M2U4%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%227e93cd08-3bae-48d3-b32e-d8f57cd88c24%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 201 958 680#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Connie Buhlke	President	May 2022
Charlotte Faris	Assistant Secretary	May 2023
Bonnie Bowman	Treasurer	May 2023
Laura Embleton	Secretary	May 2022
Tyler Jeffery	Assistant Secretary	May 2022

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.

- D. Public comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. CONSENT AGENDA (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.)

- A. Review and approve Minutes from the August 10, 2021 and September 18, 2021 special meetings (enclosed).
- B. Review and consider adoption of 2022 Annual Administrative Resolution (enclosed).
- C. Review and consider adoption of Resolution Designating the Location of Regular Meetings of the Board of Directors (enclosed).

III. LEGAL MATTERS

- A. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 3, 2022, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosed). Discuss Self-Nomination and Acceptance Forms due date and need for ballot issues and/or questions.
- B. Discussion of May 2022 Election Question related to Operations and Maintenance Revenue.
- C. Review and consider approval of Assignment of Access and Maintenance Easement between Saddle Rock Ridge Homeowners Association, Inc. and the District (enclosed).
- D. Other.

IV. FINANCIAL MATTERS

- A. Review and consider acceptance of Unaudited Financial Statements as of September 30, 2021 and Cash Position Report (enclosed).
- B. Review and ratify approval of Bill.com payments totaling \$19,471.34 and Directors' Fees (enclosed).
- C. Investment review.
- D. Conduct public hearing to consider amending the 2021 Budget. If necessary, consider adoption of Resolution to Amend the 2021 Budget (enclosed).

- E. Conduct public hearing to consider adoption of the 2022 Budget; Appropriation of Funds for Expenditures and Certification of Mill Levies; consider adoption of Resolution to Adopt the 2022 Budget, Appropriating Funds for Expenditures and Certifying Mill Levies (enclosed).
- F. Consider approval of engagement with Schilling & Company, Inc. for Preparation of 2021 Audit.
- G. Discussion of Bond Refinancing (enclosed).
- H. Other.

V. MANAGER ITEMS

- A. Consider approval of CliftonLarsonAllen LLP master service agreement and related statement(s) of work (enclosed).
- B. Discuss and consider approval of 2022 insurance renewal. Consider approval of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool or TCW and authorize membership in the Special District Association.
- C. Other.

VI. LANDSCAPE UPDATE

- A. Review landscaping activity.
- B. Flowerscapes.
 - 1. Review and consider approval of Independent Contractor Agreement for 2022 Annual Flowers between the District and FlowerScapes, LLC (enclosed).
- C. ColoradoScapes.
 - 1. Review and consider approval of Independent Contractor Agreement for 2022 Landscape Maintenance between the District and ColoradoScapes, Inc. (enclosed).
 - 2. Review and consider approval of Proposal for Lake Park Turf Conversion (enclosed).
 - 3. Review and consider approval of Proposal for Prentice Park Turf Conversion (enclosed).
 - 4. Review and consider approval of Proposal for 2022 Revive Treatments (enclosed).

5. Review and consider approval of Proposal for Berry Park Turf Conversion (enclosed).
- D. Davey Tree.
 1. Review and consider approval of Independent Contractor Agreement for 2022 Tree Care Services between the District and Davey Tree Expert Company (enclosed).
- E. Review and consider approval of bid for fence replacement in 2022 (enclosed).
- F. Other.

VII. BOARD MEMBER ITEMS

- A. Status of playground shades.
- B. Update on Homeowner Association.

VIII. OTHER BUSINESS

- A. Confirm quorum for next meeting.

IX. ADJOURNMENT

The next regular meeting is to be determined.