

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
EAST SMOKY HILL METROPOLITAN DISTRICT NO. 2 (THE
“DISTRICT”)
HELD
MAY 9, 2023

A regular meeting of the Board of Directors of the East Smoky Hill Metropolitan District No. 2 (referred to hereafter as the “Board”) was convened on Tuesday, May 9, 2023 at 6:00 p.m. at 5430 S. Biscay Circle, Centennial, CO 80015 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Thomas Tanner, President
Connie Buhlke, Vice President
Laura Embleton, Secretary
Charlotte Faris, Assistant Secretary

Also, In Attendance Were:

Denise Denslow, Shauna D’Amato and Janece Soendker; CliftonLarsonAllen
LLP (“CLA”)
Bonnie Bowman; Member of the public

ADMINISTRATIVE MATTERS

Call to Order and Approval of Agenda: Director Tanner called the meeting to order at 6:00 p.m. Following review, upon a motion duly made by Director Buhlke, seconded by Director Embleton and, upon vote, unanimously carried, the Board approved the agenda, as presented.

Disclosures of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. A quorum was present and it was requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. It was noted that no additional conflicts of interest were presented.

Quorum, Location of Meeting and Posting of Meeting Notices: The Board confirmed a quorum, the location of the meeting and the posting of the meeting notice.

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Public Comment: None.

Vacancy on the Board and Appointment of District Eligible Elector to the Board of Directors of the District. Administer Oath of Office: The Board discussed the vacancy on the Board.

Eligible elector, Bonnie Bowman, was nominated to serve on the Board. Following discussion, upon motion duly made by Director Buhlke, seconded by Director Embleton and, upon vote, unanimously carried, the Board appointed Bonnie Bowman to fill the vacancy on the Board. The Oath of Office was administered.

Appointment of Officers: Following discussion, upon motion duly made by Director Embleton, seconded by Director Buhlke and, upon vote, unanimously carried, the following slate of officers were appointed for the District:

President:	Thomas Tanner
Vice President:	Connie Buhlke
Treasurer:	Bonnie Bowman
Secretary:	Laura Embleton
Assistant Secretary:	Charlotte Faris

Appointment of Bonnie Bowman to the Board of Directors of the District: The Board appointed Bonnie Bowman to the Board of Directors of the District.

CONSENT AGENDA

Minutes from the February 22, 2023 Meeting: Following review, upon a motion duly made by Director Buhlke, seconded by Director Faris and, upon vote, unanimously carried, the Board approved the Consent Agenda item, as presented.

FINANCIAL MATTERS

Public Hearing to Consider Amendment of the 2022 Budget and Resolution to Amend the 2022 Budget: Publication of a Notice of Hearing on the Board was published in a newspaper having general circulation in the District. Director Tanner opened the public hearing at 6:09 p.m. No public comments were received, and the public hearing was closed at 6:10 p.m.

Ms. Denslow reviewed the second amendment of the 2022 Budget with the Board, noting that the General Fund will be increased to \$694,515. Following review, upon a motion duly made by Director Faris, seconded by Director Embleton and, upon vote, unanimously carried, the Board approved the amendment of the 2022 Budget and adopted the Resolution to Amend the 2022 Budget, as presented.

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Unaudited Financial Statements as of March 31, 2023 and Cash Position Report: Ms. Soendker reviewed the Financial Statements and Cash Position Report with the Board. Following review, upon a motion duly made by Director Tanner, seconded by Director Embleton and, upon vote, unanimously carried, the Board accepted the Unaudited Financial Statements as of March 31, 2023 and Cash Position Report, as presented.

Bill.com Payments Totaling \$52,105.07 and Directors' Fees: Ms. Soendker reviewed the Bill.com payments and Directors' Fees with the Board. Following review, upon a motion duly made by Director Tanner, seconded by Director Embleton and, upon vote, unanimously carried, the Board ratified and approved the Bill.com payments totaling \$52,105.07 and Directors' Fees, as presented.

Draft 2022 Audit: Ms. Soendker reviewed the draft 2022 Audit with the Board, stating that notable items were the budget amendments. Following review, upon a motion duly made by Director Buhlke, seconded by Director Embleton and, upon vote, unanimously carried, the Board approved the draft 2022 Audit, as presented.

MANAGER MATTERS

Park Equipment Maintenance and Updates: The Board directed staff to purchase the part necessary to repair the swing connector at West Tollgate Park and to coordinate with a general contractor on the repair.

May 2, 2023 Election: Ms. Denslow provided an update to the Board regarding the May 2, 2023 Directors' election.

LANDSCAPE UPDATE

Landscaping Activity: Ms. Denslow provided an update to the Board regarding recent landscaping activity.

Flowerscapes: Ms. Denslow provided an update to the Board regarding recent Flowerscapes activity.

ColoradoScapes: Ms. Denslow provided an update to the Board regarding recent ColoradoScapes activity.

Proposal for 2023 Revive Treatments: Following review, upon a motion duly made by Director Embleton, seconded by Director Faris and, upon vote, unanimously carried, the Board approved the proposal for 2023 Revive treatments, as presented.

Davey Tree: Following review, upon a motion duly made by Director Buhlke, seconded by Director Embleton and, upon vote, unanimously carried, the Board approved the proposal for park tree removal, as presented.

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BOARD
MEMBER MATTERS

Status of Playground Shades: Ms. Denslow provided an update to the Board regarding playground shades.

Homeowner Association: Mr. Tanner provided an update to the Board regarding the Homeowner Association, noting that mowing has been underway for three to four weeks and dead trees are on schedule to be removed.

OTHER BUSINESS

None.

LEGAL MATTERS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, Director Tanner adjourned the meeting at 6:48 p.m.

Respectfully submitted,

DocuSigned by:

Laura Embleton

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Secretary for the Meeting