

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
EAST SMOKY HILL METROPOLITAN DISTRICT NO. 2
HELD AUGUST 11, 2020

A special meeting of the Board of Directors of the East Smoky Hill Metropolitan District No. 2 (the "District") was held on August 11, 2020 at 6:00 p.m. The meeting was open to the public.

***NOTE: given current events and current advice and directives from local, state and federal jurisdictions related to COVID-19, this meeting was held by teleconference and virtual meeting. Board members, consultants and members of the public participated by teleconference or by computer/tablet by utilizing the following information: URL link:**

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjUxZTI3N2EtY2VjMS00Mjg3LTljMDctNDE0YmQ0NTg2ZGYz%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d

or dialed in by:

[+1 720-547-5281](tel:+17205475281) United States, Denver (Toll) Conference ID: 856 159 852#

Attendance In attendance were Directors:

Connie Buhlke
Bonnie Bowman
Laura Embleton

Also in attendance were:

Kim Herman & Kevin Collins; CliftonLarsonAllen, LLP (CLA)
Reg Craigo; JBK Landscaping

Call to Order

Director Buhlke called the meeting to order at 6:06 p.m.

Disclosures Of Potential Conflicts Of Interest

The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. A quorum was present and it was requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute.

Review and Approve Agenda

Upon a motion duly made by Director Embleton, seconded by Director Bowman, and upon a vote, unanimously carried, the Board accepted the Agenda as presented and excused the absence of Director Jeffery.

Public Comment

There were no public comments.

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Minutes

Review and Approve Minutes of the May 12, 2020 Special Board Meeting Minutes.

Upon a motion duly made by Director Embleton, seconded by Director Bowman, and upon a vote, unanimously carried, the Board approved the May 12, 2020 Special Meeting Minutes.

Legal

Ms. Herman reviewed the Legislative Memorandum update to the Board, and noted a possible amendment to remove Gallagher.

Landscape Update

A. Review Landscape Activity

Mr. Craigo provided an update to the Board and stated JBK will be planting flowers in the fall. He noted the irrigation has been significantly better and the installation of mulch in the medians and park have been completed.

B. Discuss Status of Landscaping Renovations of Parks

Mr. Craigo stated this work has been completed.

C. Work Orders

Mr. Craigo presented the following work orders for review and approval:

1. Plant Material - \$8,353
2. Stump Grinding - \$267.61
3. Sod Replacement - \$1,210

Upon a motion duly made by Director Embleton, seconded by Director Bowman, and upon a vote, unanimously carried, the Board approved the work orders in the amount of \$9,830.61.

D. Other

None.

Financial Items

A. Review and Consider Acceptance of Unaudited Financial Statements as of June 30, 2020 and Cash Position Report

Mr. Collins reviewed with the Board. Upon a motion duly made by Director Bowman, seconded by Director Buhlke, and upon a vote, unanimously carried, the accepted the June 30, 2020 Unaudited Financial Statements and Cash Position Report.

B. Review and Ratify Approval of bill.com Payments Totaling \$76,642.82 and Directors' Fees

Upon a motion duly made by Director Bowman, seconded by Director Buhlke, and upon a vote, unanimously carried, the Board ratified approval of bill.com payments totaling \$76,642.82 and Directors' Fees.

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C. Invest Review

Mr. Collins stated the interest rates are currently low however, he does not recommend any changes to the current investments.

D. Discuss 2021 Budget

Mr. Collins requested approval to do a Reserve Study update. The Board concurred.

E. Other

None.

Manager
Items

A. Discuss Status of Playground Shades

Ms. Herman provided an updated on the playground shade structures, noting there was a manufacturing delay due to Covid-19 factory closures.

B. Update on Homeowner Association

Ms. Herman reported receiving a copy of the reserve study that was completed before the parks were turned over to the District for maintenance. She requested approval to proceed with updating the study for the District. The Board approved proceeding with an updated reserve study.

C. Other

None.

Board
Member
Items

A. Other

Charlotte Faris stated she is interested in serving on the Board if there was an opening to be appointed.

Other
Business

A. Confirm Quorum for Next Meeting – November 10, 2020 at 6:00 p.m. (Budget Hearing)

A quorum was confirmed for the next meeting on November 10, 2020 at 6:00 p.m.

Adjournment

Upon a motion duly made by Director Embleton, seconded by Director Bowman, and upon a vote, unanimously carried, the Board adjourned the meeting at 6:47 p.m.

Respectfully submitted,

DocuSigned by:

Laura Embleton

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Secretary for the Meeting

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Document Pages: 3	Signatures: 1
Certificate Pages: 4	Initials: 0
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Envelope Summary Events

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Timestamps

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