

# EAST SMOKY HILL METROPOLITAN DISTRICT NO. 2

8390 E. CRESCENT PKWY., STE. 300  
GREENWOOD VILLAGE, CO 80111  
303-779-5710 (O) 303-779-0348 (F)  
[www.eastsmokyhillmd2.org](http://www.eastsmokyhillmd2.org)

## **NOTICE OF SPECIAL MEETING AND AGENDA**

**DATE:** Wednesday, November 16, 2022

**TIME:** 6:00 p.m.

**LOCATION:** via Microsoft Teams

You can also attend the meetings in the following ways:

1. Online Microsoft Teams Meeting via link below:

**ACCESS:** [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YzJiYzE1YmYtMDkxMS00NDJLWIwNGQtNDk4NzQ5OGEzM2E1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e93cd08-3bae-48d3-b32e-d8f57cd88c24%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzJiYzE1YmYtMDkxMS00NDJLWIwNGQtNDk4NzQ5OGEzM2E1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e93cd08-3bae-48d3-b32e-d8f57cd88c24%22%7d)

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 148 987 278#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Thomas Tanner	President	May 2023
Laura Embleton	Secretary	May 2023
Bonnie Bowman	Treasurer	May 2023
Charlotte Faris	Assistant Secretary	May 2023
Connie Buhlke	Vice President	May 2023

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.

- D. Public comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Consider adoption of Resolution Regarding 2023 Annual Administrative Matters (enclosed).
- F. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association.

**II. CONSENT AGENDA** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.)

- A. Review and approve Minutes from the August 18, August 30 and September 2, 2022 meetings (enclosed).
- B. Review and ratify Sales Orders for District Parks from Star Playgrounds (enclosed).

**III. FINANCIAL MATTERS**

- A. Review and consider acceptance of Unaudited Financial Statements as of TBD, 2022 and Cash Position Report (to be distributed).
- B. Review and ratify approval of Bill.com payments totaling \$TBD and Directors' Fees (to be distributed).
- C. Conduct public hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget.
- D. Conduct public hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money (enclosed).
- E. Appointment of Board member to sign the DLG70 Certification of Tax Levies.
- F. Consider approval of engagement with Schilling & Company, Inc. to prepare the 2022 Audit.
- G. Other.

**IV. MANAGER MATTERS**

- A. Review and consider approval of CliftonLarsonAllen LLP statements of work for 2023 (enclosed).
- B. Update on park equipment maintenance and updates.
- C. Other.

**V. LANDSCAPE UPDATE**

- A. Review landscaping activity.
- B. Flowerscapes.
  - 1. Review and consider approval of Independent Contractor Agreement for 2023 Annual Flowers between the District and FlowerScapes, LLC (enclosed).
- C. ColoradoScapes.
  - 1. Review and consider approval of Independent Contractor Agreement for 2023 Landscape Maintenance between the District and ColoradoScapes, Inc. (enclosed).
  - 2. Review and consider approval of Independent Contractor Agreement for 2023 Snow Removal between the District and ColoradoScapes, Inc. (enclosed).
  - 3. Review and consider approval of Proposal for 2023 Revive Treatments (enclosed).
- D. Davey Tree.
  - 1. Review and consider approval of Independent Contractor Agreement for 2023 Tree Care Services between the District and Davey Tree Expert Company (enclosed).
- E. Other.

**VI. BOARD MEMBER MATTERS**

- A. Update on status of playground shades.
- B. Update on Homeowner Association.

**VII. OTHER BUSINESS**

- A. Other.

## VIII. LEGAL MATTERS

- A. Consider adoption of Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosed). Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.
- B. Other.

## IX. ADJOURNMENT

**There are no more regular meetings scheduled for 2022.**

**Reminder: 2022 Annual Dinner on Saturday, November 19<sup>th</sup> at 5:00 p.m. at Del Frisco's Double Eagle Steakhouse (8100 E. Orchard Road, Denver, CO 80111)**