

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
EAST SMOKY HILL METROPOLITAN DISTRICT NO. 2 (THE
“DISTRICT”)
HELD
FEBRUARY 13, 2024

A regular meeting of the Board of Directors of the East Smoky Hill Metropolitan District No. 2 (referred to hereafter as the “Board”) was convened on Tuesday, February 13, 2024 at 6:00 p.m. at 5430 S. Biscay Circle, Centennial, CO 80015 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Thomas Tanner, President
Connie Buhlke, Vice President
Laura Embleton, Secretary
Bonnie Bowman, Treasurer

Charlotte Faris, Assistant Secretary, was absent and excused.

Also, In Attendance Were:

Denise Denslow, Rachel Alles and Enid Ruiz-Mattei; CliftonLarsonAllen LLP (“CLA”)
Carlos Esquivel; Coloradoscapes
Stefanie Miller; FlowerScapes LLC

ADMINISTRATIVE MATTERS

Call to Order and Agenda: Director Tanner called the meeting to order at 6:00 p.m. Following review, upon a motion duly made by Director Embleton, seconded by Director Bowman and, upon vote, unanimously carried, the Board approved the agenda, as presented.

Disclosures of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. It was requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. It was noted that no additional conflicts of interest were presented.

Quorum, Location of Meeting and Posting of Meeting Notice: The Board confirmed a quorum, the location of the meeting and the posting of the meeting notice.

RECORD OF PROCEEDINGS

Public Comment: None.

CONSENT AGENDA

- **Minutes from the November 14, 2023 Meeting**
- **Resolution Designating Meeting Notice Posting Location**

Following review, upon a motion duly made by Director Embleton, seconded by Director Buhlke and, upon vote, unanimously carried, the Board approved the Consent Agenda, as presented.

FINANCIAL MATTERS

Unaudited Financial Statements as of December 31, 2023 and Cash

Position Report: Ms. Ruiz-Mattei reviewed the Financial Statements and Cash Position Report with the Board. Ms. Ruiz-Mattei addressed Director Tanner's questions regarding the financial statements posed prior to the meeting. Discussion ensued. Ms. Ruiz-Mattei noted that she will look into the irrigation expense Director Tanner mentioned.

Following review and discussion, upon a motion duly made by Director Embleton, seconded by Director Buhlke and, upon vote, unanimously carried, the Board accepted the Unaudited Financial Statements as of December 31, 2023 and Cash Position Report, subject to minor revisions to the expense coding, as discussed.

Bill.com Payments and Directors' Fees: Following review, upon a motion duly made by Director Embleton, seconded by Director Bowman and, upon vote, unanimously carried, the Board ratified approval of the Bill.com payments and Directors' Fees, as presented.

MANAGER MATTERS

None.

LANDSCAPE UPDATE

Landscaping Activity: The Board discussed recent landscaping activity.

FlowerScapes: Ms. Miller provided an update to the Board, noting that all the flowers for this year have been ordered and installations are scheduled for May 18, 2024. FlowerScapes will begin working to prepare the beds for planting in April.

ColoradoScapes: Mr. Esquivel introduced himself as the new account manager to the Board.

Davey Tree: Director Tanner provided an update to the Board, noting that crews have been going out to prune frequently.

RECORD OF PROCEEDINGS

BOARD
MEMBER MATTERS

Status of Playground Shades: Director Tanner provided an update for the Board, noting that he has been corresponding with the installer every week and are waiting on information and confirmation from Arapahoe County.

Homeowner Association: Director Tanner noted that Mr. Esquivel has been servicing the landscaping within the HOA boundaries as well as the District boundaries.

OTHER BUSINESS

None.

LEGAL MATTERS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, Director Tanner adjourned the meeting at 6:30 p.m.

Respectfully submitted,

DocuSigned by:

Laura Embleton

407A274F0DA0468
Secretary for the Meeting

Certificate Of Completion

Envelope Id: 2AFEFC4594AC444BAC848E05E5C3A27A

Status: Completed

Subject: Complete with DocuSign: 2A - Minutes 02-13-2024.pdf

Client Name: East Smoky Hill MD 2

Client Number: A520068

Source Envelope:

Document Pages: 3

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

Chelsea Bojewski

AutoNav: Enabled

220 S 6th St Ste 300

Envelopeld Stamping: Enabled

Minneapolis, MN 55402-1418

Time Zone: (UTC-06:00) Central Time (US & Canada)

Chelsea.Bojewski@claconnect.com

IP Address: 73.3.248.184

Record Tracking

Status: Original

Holder: Chelsea Bojewski

Location: DocuSign

5/16/2024 4:40:01 PM

Chelsea.Bojewski@claconnect.com

Signer Events

Laura Embleton

lembleton@comcast.net

Security Level: Email, Account Authentication
(None)**Signature**

DocuSigned by:


407A274F0DA0468...**Timestamp**

Sent: 5/16/2024 4:41:13 PM

Viewed: 5/16/2024 5:03:55 PM

Signed: 5/16/2024 5:04:04 PM

Signature Adoption: Pre-selected Style

Using IP Address: 76.154.186.111

Electronic Record and Signature Disclosure:

Accepted: 5/16/2024 5:03:55 PM

ID: 093a5fce-503a-474e-bf65-6deef9271f84

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Records

sdrecordsretention@claconnect.com

Security Level: Email, Account Authentication
(None)**COPIED**

Sent: 5/16/2024 4:41:14 PM

Viewed: 5/20/2024 10:23:56 AM

Electronic Record and Signature Disclosure:

Accepted: 10/5/2023 9:27:44 AM

ID: 2eeab7cf-9041-488d-bed0-8baedf289723

Witness Events**Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent

Hashed/Encrypted

5/16/2024 4:41:14 PM

Certified Delivered

Security Checked

5/16/2024 5:03:55 PM

Signing Complete

Security Checked

5/16/2024 5:04:04 PM

Envelope Summary Events	Status	Timestamps
Completed	Security Checked	5/16/2024 5:04:04 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, CliftonLarsonAllen LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact CliftonLarsonAllen LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: BusinessTechnology@CLAconnect.com

To advise CliftonLarsonAllen LLP of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at BusinessTechnology@CLAconnect.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from CliftonLarsonAllen LLP

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with CliftonLarsonAllen LLP

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify CliftonLarsonAllen LLP as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by CliftonLarsonAllen LLP during the course of your relationship with CliftonLarsonAllen LLP.