

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
EAST SMOKY HILL METROPOLITAN DISTRICT NO. 2 (THE “DISTRICT”)
HELD
November 19, 2025

A regular meeting of the Board of Directors of the East Smoky Hill Metropolitan District No. 2 (referred to hereafter as the “Board”) was convened on Wednesday, November 19, 2025, at 6:00 p.m., at the Smoky Hill Library, 5430 S. Biscay Circle, Centennial, Colorado 80015. This District Board meeting was also held via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors in attendance were:

Thomas Tanner, President
Connie Buhlke, Vice President (via Zoom)
Bonnie Bowman, Treasurer
Alex Roseland, Assistant Secretary

Also, In Attendance Was:

April Delgado, Westwind Management Group, LLC – Association Business Manager
Bethany Zweydart, Westwind Management Group, LLC – Accounting Representative Specialist (a portion of the meeting)
Jackie Pena, Westwind Management Group, LLC – Director of Accounting Services (a portion of the meeting)
Monica Asbeck, LMI Landscape (a portion of the meeting)
Matt R. Fegan, WBA – Attorney (a portion of the meeting)

ADMINISTRATIVE MATTERS

Call to Order and Agenda:

The meeting was called to order at 6:00 p.m. by Director Tanner. The Board reviewed the agenda for the meeting. Following discussion, upon a motion duly made by Director Embleton, seconded by Director Bowman and, upon vote, unanimously carried, the Board approved the agenda, as presented.

Disclosures of Potential Conflicts of Interest:

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Ms. Delgado that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were

disclosed at the meeting.

Quorum, Location of Meeting Posting of Meeting Notice:

The Board confirmed the presence of a quorum.

FINANCIAL MATTERS

Ms. Delgado opened the floor to the public hearing of the proposed 2026 Budget. There were no comments/questions on the proposed 2026 budget. The floor was closed.

Ms. Pena reviewed the budget with the Board.

MOTION: Following review, upon a motion duly made by Director Buhlke, seconded by Director Bowman and, upon vote, unanimously carried, the Board approved the 2026 Budget.

Ms. Delgado presented the Schilling & Company, Inc. audit engagement letter for 2025.

MOTION: Following review, upon a motion duly made by Director Bowman, seconded by Director Buhlke and, upon vote, unanimously carried, the Board approved the Schilling & Company, Inc. audit engagement letter.

July 2025 – September 2025 Financials– Ms. Zweygartd presented the financials and answered any questions.

MOTION: Following review, upon a motion duly made by Director Bowman, seconded by Director Buhlke and, upon vote, unanimously carried, the Board approved the July 2025-September 2025 Financials.

CONSENT AGENDA

- August 20, 2025 Regular Board Meeting Minutes
- LMI Proposal #45673
- LMI Proposal #45862
- LMI Proposal #43990
- LMI Proposal #48459
- LMI Proposal #42423
- LMI Proposal #45678
- OnePRO Services Proposal #625-26
- LMI Proposal #49721
- Davey Tree Proposal #20071371-1756160303

Director Tanner reviewed the Consent Agenda with the Board. Following review, upon a motion duly made by Director Bowman, seconded by Director Roseland and, upon vote, unanimously carried, the Board approved/ratified approval of the Consent Agenda items, as presented.

LANDSCAPE UPDATE

Landscaping Activity:

Ms. Asbeck was in attendance and provided a landscape recap.

LMI Proposal #47848, 2026 Landscape Maintenance

LMI Proposal, 2025-2026 Snow Contract

LMI Proposal #49722, Convert Turf to Cobble at Belleview & Tibet

MOTION: Following review, upon a motion duly made by Director Bowman, seconded by Director Roseland and, upon vote, unanimously carried, the Board approved proposals b-d.

Flowerscapes, 2026 Annual Flower Proposal

MOTION: Following review, upon a motion duly made by Director Roseland, seconded by Director Bowman and, upon vote, unanimously carried, the Board approved the Flowerscapes proposal for 2026

Davey Tree Proposal #20071371-1759962515, Emerald Ash Borer

Davey Tree Proposal #1542/31459664, 2026 Plant Health

MOTION: Following review, upon a motion duly made by Director Roseland, seconded by Director Bowman and, upon vote, unanimously carried, the Board approved proposals f-g.

MANAGER MATTERS

Ms. Delgado discussed meeting dates for 2026, it was determined that meetings will be scheduled February, May, August, November on the third Wednesday of the month at 6:00pm at the Smoky Hill Library.

Ms. Delgado reviewed the Worker's Compensation Coverage for 2026.

MOTION: Following review, upon a motion duly made by Director Roseland, seconded by Director Bowman and, upon vote, unanimously carried, the Board approved the workers compensation for 2026.

Ms. Delgado indicated that the General Liability and Property Schedule insurance renewal pricing has not yet been obtained by the Pool.

MOTION: Following review, upon a motion duly made by Director Roseland, seconded by Director Bowman and, upon vote, unanimously carried, the Board approved General Liability

and Property Schedule for 2026, pending the increase does not increase by more than 10%.

LEGAL MATTERS:

Ms. Delgado presented the 2026 Annual Administrative Resolution.

MOTION: Following review, upon a motion duly made by Director Roseland, seconded by Director Bowman and, upon vote, unanimously carried, the Board approved the 2026 Annual Administrative Resolution.

Ms. Delgado presented the Social Media Policy.

MOTION: Following review, upon a motion duly made by Director Roseland, seconded by Director Bowman and, upon vote, unanimously carried, the Board approved the social media policy.

Ms. Delgado presented the Amended Digital Policy and Designating a Compliance Officer

MOTION: Following review, upon a motion duly made by Director Roseland, seconded by Director Bowman and, upon vote, unanimously carried, the Board approved the amended digital policy and designating a compliance officer.

Ms. Delgado presented the Third Amended and Restated License Agreement for Park Landscaping Services.

MOTION: Following review, upon a motion duly made by Director Buhlke, seconded by Director Bowman and, upon vote, unanimously carried, the Board approved the Third Amended and Restated License Agreement for Park Landscaping Services.

BOARD MEMBER MATTERS: None

OTHER BUSINESS:

No other business was discuss.

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned at 6:52 p.m.

Respectfully submitted,

By _____
Secretary for the Meeting